

# Quarterly Parish Newsletter

## “The Little Flower Garden”

### Audience & Distribution

- Mailed to all registered parishioners
- 1,000 typically distributed

### Timing

Deadline for submission: Approximately **3 weeks prior** to publication date.

Newsletter is published on 8/15, 11/15, 2/15, and 5/15.

### Content Guidelines

- Full articles can be submitted ready to print or ideas for stories can be submitted for newsletter volunteers to research and write
- Photos are encouraged whenever possible!

### Best Uses

- Promote future events
- Report on past successes
- Stories that would interest the body of the parish
- Good way to reach out to those that do not attend Mass regularly

### How to Send

Information should be submitted to [lfparishnews@yahoo.com](mailto:lfparishnews@yahoo.com) , can be left at the parish center, or dropped in the weekend offering basket.