# **Weekly School Newsletter**

#### **Audience & Distribution**

- Current Little Flower students and families
- Distributed to all school families by e-mail on Monday of each school week
- Limited copies available at doors of church
- 200 distributed each week

### **Content Guidelines**

 Information that relates specifically to Little Flower Catholic School Students and their families

## Timing

Deadline for submission: 8:00 am on Monday of each school week.

#### **Best Uses**

- News that is most relevant for current Little Flower parents and students
- Events that are happening in the near future
- Posting of volunteer events for parents to get involved in

#### How to Send

Kevin Gawrys (kgawrys@littleflowerparish.org), 353-2282, ext 23