

# Message Board in Front of School

## Audience & Distribution

- Parishioners, LF students, parents, staff, Little Flower neighborhood

## Timing

Most time sensitive events will take priority for posting at the discretion of LF staff

## Content Guidelines

- Short announcements – as short as possible
- Submit exactly as you would like info to appear
- Content will be prioritized based on time sensitivity and nature of content

## Best Uses

- Publicize events that are happening in the near future
- Brief Date/time specific info
- Events with possible broad appeal to neighborhood are most desired

## How to Send

Send requests as early as possible to [tcostello@littleflowerparish.org](mailto:tcostello@littleflowerparish.org)